

**UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF COLUMBIA**

**VACANCY NOTICE – UNITED STATES MAGISTRATE JUDGE**

Notice is hereby given of a vacancy in the office of United States Magistrate Judge for the District of Columbia. The basic authority of a United States Magistrate Judge is specified in 28 USC §636. The salary of the position is \$ 183,172 per annum. The term of office is eight years.

The duties of a magistrate judge in this Court include the following: (1) conduct preliminary proceedings in criminal cases including presentments, probable cause hearings, and bail hearings; (2) process applications for search warrants, pen registers, and electronic data seizures; (3) conduct hearings on violations of supervised release or probation conditions, and prepare related reports and recommendations; (4) alternative dispute resolution, including mediation and settlement negotiations; (5) serve as special masters; (6) try and dispose of misdemeanor cases; (7) resolve various pretrial matters such as discovery disputes and hold evidentiary proceedings in civil cases on delegation from a district judge; and (8) try civil cases to judgment upon consent of the litigants.

To be qualified for appointment, an applicant must:

- (1) Be, and have been for at least five years, a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, the Territory of Guam, the Commonwealth of the Northern Mariana Islands, or the Virgin Islands of the United States, and have been engaged in the active practice of law for a period of at least five years (with some substitutes authorized);
- (2) Be competent to perform all the duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in sufficiently good health; be patient and courteous; and be capable of deliberation and decisiveness;
- (3) Be less than seventy years old; and
- (4) Not be related to a judge of the District Court.

The Court is required by law to establish a Merit Selection Panel of attorneys and other members of the community who will review all applications and recommend in confidence to the Judges of the District Court the five persons it considers best qualified. The court will make the appointment following an FBI full-field investigation and IRS tax check of the appointee. An affirmative effort will be made to give due consideration to all qualified applicants without regard to race, color, age (40 and over), gender, religion, national origin, or disability to ensure that the judiciary reflects the diversity of the community this Court serves.

Application forms and more information on the magistrate judge position in this Court may be obtained from the Administrative Assistant to the Chief Judge:

Administrative Assistant to the Chief Judge  
Room 4534, E. Barrett Prettyman United States Courthouse  
333 Constitution Avenue, N.W., Washington, D.C. 20001

[The form is also available online at the Court's internet website here.](#) Applications (original and eight copies) must be submitted to the address above only by applicants personally and must be received no later than **Friday, October 3, 2014**. All applications will be kept confidential, unless the applicant consents to disclosure, and all applicants will be examined only by members of the Merit Selection Panel and the judges of the District Court. The panel's deliberations will remain confidential.